

- 4.1 It was **agreed** to re-appoint Lisa Collinson to the Board.
- 4.2 It was **agreed** to re-appoint Hilton Idahosa to the Board.
- 4.3 It was **agreed** to appoint Deborah Howarth to the Board, with effect from 1st July 2022.

5. CHAIR'S ACTION

- 5.1 GM said that he had been involved in discussion with BH about ensuring that the Trust Board had sufficient Trustees with a range of appropriate skills.
- 5.2 GM reported that he had been quizzed by the lead and only Ofsted inspector of St Mary's; and that he was present with CAA at the feedback session.
- 5.3 GM said that he had discussed with BH about the flood relief programme and its anticipated impact.

6. MINUTES & MATTERS ARISING

6.1 Minutes of the meeting held on 6th December 2021

- 6.1.1 These were approved subject to the following amendments: in 1.1 replace 'wee' with 'were'; and in 10.1.2 replace 'wellbing' with 'wellbeing'.
- 6.1.2 Matters arising: none except: 10.1.2 – the standards meeting had been postponed because of Ofsted; and GM requested feedback on the skills audit outcomes before the next meeting. **Action: BH**

6.2 Minutes of the Extraordinary meeting held on 24th January 2022

- 6.2.1 These were approved.
- 6.2.2 Matter arising: RPA and the loss adjuster only recently had confirmed that they would meet the cost of the works inside the building. RPA have agreed the appointment of Inside Ltd. Confirmation of the programme of works had taken time. The planned completion date for the inside works was 24th July 2022, but this did not include the staircases and playground works.

7. FINANCE MATTERS

- 7.1 Matters Arising from Finance meeting on 1st February
 - 7.1.1 The minutes of the meeting on 1st February were noted.
 - 7.1.2 CAA reported that the issues concerning 208 Markhouse Road was still ongoing. Solicitors had been asked to take the matter to the next stage. In the meantime, EMJ was asked to draft a letter for the Chair to review and send to the Bishop of Barking, seeking intervention. **Action: EMJ**
 - 7.1.3 EM reported that there had been a full discussion about additional income and variances.
 - 7.1.4 It was noted that the outcome of the CIF bid was still awaited.
- 7.2 Monthly Management Accounts
 - 7.2.1 The accounts were received by the Board.
 - 7.2.2 In response to a question about why the roll had fallen at St Mary's, BH said that this had occurred predominantly because of parents and children moving out of the borough (and sometimes out of the country).

8. STANDARDS

8.1 School Improvement Risk Analysis

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Chair's Initials:

- 8.1.1 BH reported that flooding still remained one of the most significant risks for St Mary's.
- 8.1.2 BH said that an agreement had been made for the SIAMS inspection of St Mary's to be deferred until next year. A SIAMS inspection was still expected to take place this year at St Saviour's.
- 8.1.3 BH reported that Ofsted had recently inspected St Mary's. She had seen the draft report. She hoped to be able to circulate the final report shortly.

9. REPORTS

9.1 Teaching and Learning Review

- 9.1.1 BH reported that Sir Robin Boshier had conducted a review at St Saviour's. A copy of the review report had been circulated in advance of the meeting.
- 9.1.2 BH reported that the review planned for St Mary's had been delayed by illness and then Ofsted. A review was scheduled to take place at St Margaret's during the summer term.

9.2 SEN Report

- 9.2.1 BH reported that Jeff Hart (LA Advisor) had reviewed the SEN provision at St Saviour's. The full report was still awaited, but the summary actions were available and had been circulated to Trustees prior to the meeting.
- 9.2.2 In response to a question about how actions were being addressed from both the T&L review and SEN report, BH said that issues were addressed at once. This had included coaching support for one teacher, as well as trialling a specific support resource for a Year 1 pupil. The headteacher at St Saviour's would be invited to the next Standards meeting.

10. POLICIES

- 10.1 The following policies were all confirmed as **approved** unless the Clerk were to be informed otherwise within one week following the date of the meeting:
 - Health & Safety Policy
 - Employment of Close Relatives Policy
 - Freedom of Information Policy
 - Leave of Absence Policy
 - School Support Staff Appraisal - Performance Management Policy
 - Paternity Leave Policy
 - Employee Access to Personnel Files Policy
 - Adoption Procedure Policy
 - Allegations of Abuse against Members of Staff or Volunteers Policy
 - Acceptable Use Policy
 - Disciplinary Policy
 - Grievance Policy

11. ANY OTHER BUSINESS

11.1 Ofsted Inspection

- 11.1.1 GM reported that the feedback from Ofsted had been very positive. The final report had not yet been published, so no more detail could be given at this stage.

11.2 Flood Works

- 11.2.1 Documents relating to the planned works had been circulated in advance to Trustees.

- 11.2.2 GM reported that works were planned to take place in Brook Road, which would involve building tanks underground to reduce the risk of future flooding. This work would take 4 to 6 months. In addition, other attenuation tanks would be installed at the school, which would take 3 to 4 weeks.
- 11.2.3 BH reported that in addition to the flood works, Portacabin would need 4 weeks to remove the mobile classrooms from the playground, and then a further two weeks would be needed for playground reinstatement works.
- 11.2.4 BH said that there were questions about when all the works could take place, and indeed if work installing attenuation tanks could take place at the same time as the mobile classrooms were being removed and playground reinstated.
- 11.2.5 BH reported that she was seeking a later start of term for pupils in September 2022 to give maximum opportunity for works to be completed during the summer break. To that end it was planned that all 5 INSET days be scheduled at the start of the autumn term, plus 2 further days of online learning for pupils (or as an alternative, starting and ending the academic year 2 days later). The next week back would see trips and visits, including the Year 6 Residential to minimise pressure on the school site. To compensate any loss of learning, Saturday sessions and Easter school could be offered, and during trips week pupils would still get 2 hours of exercise though not through PE lessons.
- 11.2.6 In principle it was agreed by Trustees to modify the way the school year would begin as outlined by BH, although there was preference for starting and ending the years 2 days later rather than use online learning. BH was asked to circulate the proposal by email to Trustees, with a response required within 3 days. **Action: BH & All Trustees**

12. NEXT MEETING

12.1 The date of the next meeting was confirmed as 18th July 2022.

CAA closed in prayer.

The meeting ended at 8.01pm

Chair: (print)

..... (sign)

Date:

Chair's Initials:
